

## Police Vulnerable Sector Check for MDPHD students

All medical students will interact with vulnerable populations throughout the course of their academic program. In recognition of the requirements of clinical agencies to ensure that medical students do not place vulnerable populations at risk, all students are required to provide, as a condition of their continued participation in the MD program, a current Police Records Check including a Vulnerable Sector Screening (VSS).

### Submission Deadline

For the 2026/27 academic year, this is due on **December 1, 2026**. Your VSS must be uploaded and reviewed as part of the Synergy ERV process.

It can take weeks to months for a police service to process an application, so begin as soon as possible to ensure compliance with our submission deadline.

### Your local Police Service or OPP Detachment

Both London and Windsor Police Services offer online applications for Police Checks including Vulnerable Sector Screening.

- [London Police Services](#)
- [Windsor Police Services](#)

Schulich Medicine will accept original electronic or scanned paper documentation issued by your local police service/OPP detachment if it bears an **electronic signature** or **embossed seal**.

While electronic documentation is preferred we ask that you do NOT enable restricted printing of electronic documentation.

### Authorization Letter

If your police service/OPP detachment requires an authorization letter before you can apply for a VSC, email the following information to [learner.experience@schulich.uwo.ca](mailto:learner.experience@schulich.uwo.ca) and an authorization letter will be prepared and emailed back to you. Please include:

- Your full legal name.
- The name of your police service. (i.e., OPP Kawartha Detachment; Vancouver Police Dept.)

### Toronto Police Service (TPS)

The Toronto Police Services-Police Reference check Program has moved to an online application system. <https://www.tps.to/police-checks>.

To be eligible to apply for a VSS through TPS, the postal code of your primary residence must begin with "M" and you must be at least 18 years of age.

To submit your application:

- Click on this link to access the application site: <https://www.tps.to/police-checks>
- Click on "Register for an Adult Police Record Check-Fill out Form (if you have already registered, click on "Already have an Account" to log in).

You will require an Agency Code to submit your application.

Please email [Learner.experience@schulich.uwo.ca](mailto:Learner.experience@schulich.uwo.ca) for the Agency Code

## **Submitting your VSS to Schulich via Synergy Verified**

You need to submit the original electronic or scanned paper documentation to Synergy as part of your Annual Clearance Requirements. During your ERV appointment, Synergy Verified will review your VSS and will contact you with the outcome 24-48 hours after your appointment.